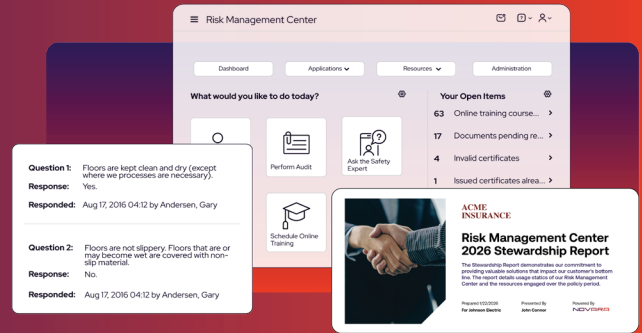


NOVARA

Risk Management Center

Labor & Employment Source: Your HR Library Your Source for Trusted Insights



RISK MANAGEMENT CENTER by Novara

How much time have you spent looking for definitive compliance information? The Labor & Employment Source connects you with essential human resources documents, tools, and insights.

- » Interactive HR tools
- » Classification Wizard
- » Salary Benchmarking
- » HR Auditor
- » Employee Cost Calculator
- » FMLA Wizard
- » Handbook Builder
- » State Law Finder
- » Labor Posters
- » Regulatory advice you can use — including state and federal information
- » 100s of practical, compliant resource downloads
- » Easy ways to quickly search topics of interest
- » Training resources
- » Bi-monthly videos & webinars on trending HR topics

Customized Resources

Need a specific compliance document? There are two ways to go.

1. Through the Give Feedback feature, you can submit content requests that can then be voted on and developed. It's proactive, not reactive!
2. Custom documents can be developed just for you for an additional fee.

Spotlight on Ask an HR Expert

Have a state- or industry-specific compliance question?
Want to talk with an expert to gain the reassurance that you're on the right track?

The Labor & Employment Source is more than just a website, it's also a lifeline to HR experts.

- » Team of certified HR and benefits consultants available by phone or email
- » Response within 4 business hours
- » No question limits
- » Legal consultation available



Tools to Enhance Your Compliance

COI Track	Manage the Certificate of Insurance (COI) process and ensure your business is protected from unexpected liability.
Incident Track	Report claims and reduce incidents. Track employee injuries and related time off of work, conduct incident analyses, and run OSHA 300 Logs.
SDS Track	Comply with the new Globally Harmonized System.
Audit Track	Create audits, surveys, questionnaires, and self-assessments.
HR Essentials	Achieve HR compliance, enabled through online educational materials, an HR & Benefits library, and access to on-demand experts.
BBS Track	Cultivate a safety culture throughout your organization with a Behavior-Based Safety (BBS) Program. Ensure employees are doing their jobs safely.
Safety Observation	Track Perform and track safety observations and demonstrate job compliance.
Job Description Track	Build job descriptions that clearly communicate employee responsibilities and job-related health and safety requirements.
Training Track	Automate your entire employee training process. Schedule, track, and document training with a database of training titles.
Online Risk Management Library	Access a multitude of bilingual risk management documents and resources.

Let's get in touch. For more information, please contact:

Name:

Title:

Company:

Phone Number:

Email:

Website: