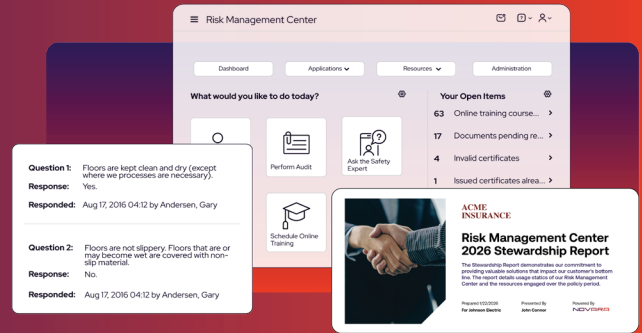


NOVARA

Risk Management Center

Building Job Descriptions and Return-to-Work Programs is Easy with Job Description Track®



Quickly build job descriptions to clearly communicate employee roles, responsibilities and performance expectations.

- » Step-by-Step Job Position Development Wizard
- » Share Job Descriptions Across the Organization
- » Prepare New Hires for Assignments
- » Focus Employee Behavior on Safety
- » Manage, Motivate and Engage Employees
- » Design a Cost-Effective and Compliant Return-to-Work Program
- » Build Modified or Transitional Duty Job Descriptions
- » Re-introduce Injured Workers to the Workplace
- » Reduce Workers' Comp Costs

HR Management

Use the Job Description Track application as the foundation of an effective HR personnel management system and to develop and maintain a safety culture.

Job Description Service

We can assist you by creating and managing a customized library of job descriptions, including modified or transitional job descriptions, so you can manage an effective and successful work program.

RISK MANAGEMENT CENTER by Novara

To learn more, or to sign up for a no-obligation webinar, contact your platform provider or Novara Client Services.

Platform provider:
503-766-6063
software.support@succeedms.com

Novara:
833.497.2688
info@novara.com



Tools to Enhance Your Compliance

COI Track	Manage the Certificate of Insurance (COI) process and ensure your business is protected from unexpected liability.
Incident Track	Report claims and reduce incidents. Track employee injuries and related time off of work, conduct incident analyses, and run OSHA 300 Logs.
SDS Track	Comply with the new Globally Harmonized System.
Audit Track	Create audits, surveys, questionnaires, and self-assessments.
HR Essentials	Achieve HR compliance, enabled through online educational materials, an HR & Benefits library, and access to on-demand experts.
BBS Track	Cultivate a safety culture throughout your organization with a Behavior-Based Safety (BBS) Program. Ensure employees are doing their jobs safely.
Safety Observation	Track Perform and track safety observations and demonstrate job compliance.
Job Description Track	Build job descriptions that clearly communicate employee responsibilities and job-related health and safety requirements.
Training Track	Automate your entire employee training process. Schedule, track, and document training with a database of training titles.
Online Risk Management Library	Access a multitude of bilingual risk management documents and resources.

Let's get in touch. For more information, please contact:

Name:

Title:

Company:

Phone Number:

Email:

Website: