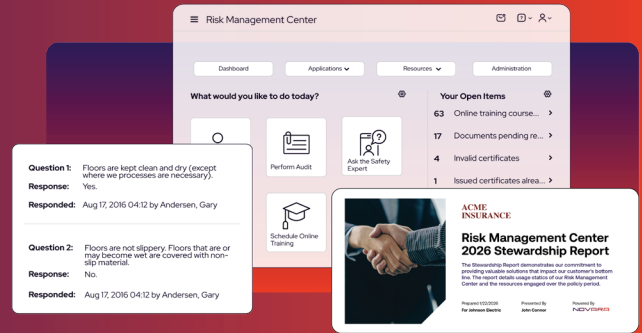


# NOVARA

# Risk Management Center

## Manage Your Certificates of Insurance to Prevent Unexpected Liabilities with COI Track®



COI Track streamlines certificate of insurance management to ensure you minimize risk by maintaining up-to-date vendor records. Avoid the liability from uninsured or under-insured vendors, contractors, suppliers or tenants.

- » Ensure Coverage Limits Meet Your Requirements
- » Track and Monitor Policy Expiration Dates
- » Automatically Notify Non-Compliant Vendors
- » Automatic Reporting to Provide You with Complete Documentation
- » Generate Needed Analysis by Vendor, Project or Location
- » Scan in ACORD 24 Forms With Optical Character Recognition
- » Address a Critical, but Often Overlooked, Risk Management and Loss Control Discipline

### Use COI Track to:

- » Prevent significant potential liabilities
- » Save time and improve accuracy
- » Streamline vendor relations
- » Document and demonstrate compliance required by your insurance carrier

### Holistic Solution

- » COI Track has full reporting capabilities to provide you with the complete documentation required by your insurance carrier.
- » COI Track is part of the Novara Flex Risk Management Center, a comprehensive suite of insurance risk management, workplace safety and compliance software tools.



**RISK MANAGEMENT CENTER** by Novara

To learn more, or to sign up for a no-obligation webinar, contact your platform provider or Novara Client Services.

### Platform provider:

503-766-6063  
[software.support@  
succeedms.com](mailto:software.support@succeedms.com)

### Novara:

833.497.2688  
[info@novara.com](mailto:info@novara.com)



## Tools to Enhance Your Compliance

<b>COI Track</b>	Manage the Certificate of Insurance (COI) process and ensure your business is protected from unexpected liability.
<b>Incident Track</b>	Report claims and reduce incidents. Track employee injuries and related time off of work, conduct incident analyses, and run OSHA 300 Logs.
<b>SDS Track</b>	Comply with the new Globally Harmonized System.
<b>Audit Track</b>	Create audits, surveys, questionnaires, and self-assessments.
<b>HR Essentials</b>	Achieve HR compliance, enabled through online educational materials, an HR & Benefits library, and access to on-demand experts.
<b>BBS Track</b>	Cultivate a safety culture throughout your organization with a Behavior-Based Safety (BBS) Program. Ensure employees are doing their jobs safely.
<b>Safety Observation</b>	Track Perform and track safety observations and demonstrate job compliance.
<b>Job Description Track</b>	Build job descriptions that clearly communicate employee responsibilities and job-related health and safety requirements.
<b>Training Track</b>	Automate your entire employee training process. Schedule, track, and document training with a database of training titles.
<b>Online Risk Management Library</b>	Access a multitude of bilingual risk management documents and resources.

### Let's get in touch. For more information, please contact:

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Company: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

Website: \_\_\_\_\_